



North Carolina Department of Health and Human Services  
Division of Aging and Adult Services

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Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Karen E. Gottovi, Director  
(919) 733-3983

August 26, 2004

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES:**

**ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS**

**SUBJECT: ADULT SERVICES TRAINING SCHEDULE FOR FY 04-05**

We are pleased to announce the Adult Services Training Schedule for FY 04-05 is now available on-line. Copies of the training schedule can be downloaded and printed from the Adult Services Training Schedule on the Calendar of Events page on the Division of Aging and Adult Services (DAAS) web site at: <http://www.dhhs.state.nc.us/aging/trngcal.htm>.

The schedule describes training offered by the Adult Services Section, training provided through the Division's contract with the Center for Aging Research and Educational Services (CARES), and certain training events provided through the Division of Facility Services.

You will receive registration information for each of these training events through a Dear County Director letter closer to the time of the actual training. These announcement letters, including registration forms, will be e-mailed to all 100 county directors. Also, Dear County Director letters are posted on the DAAS web site at: <http://www.dhhs.state.nc.us/aging/adultsvcs/adultsvc.htm> - select the link to "Dear County Director Letters." On-line registration is also available at <http://www.ncswtrain.org/>.

Announcement letters and registration forms for CARES training events will be issued in the same manner. You may also visit the CARES training events web site for copies of registration forms and other event information, including driving directions and motels, at: <http://ssw.unc.edu/cares/trnall.htm>. On-line registration is available for CARES events at <http://www.ncswtrain.org/>.

We hope the schedule will be useful to you in planning your training needs this year. If you have questions about the specific training events, please call the contact person listed in the training schedule or your Adult Programs Representative. If you have general questions about the adult services training scheduled for this year, please contact Vicky Church at (919) 733-3818.

Sincerely,

A handwritten signature in black ink that reads "Suzanne P. Merrill".

Suzanne P. Merrill, Chief  
Adult Services Section

SPM:vtc

AFS-13-2004

Attachment